

## **Important Notice Regarding Your Matching Account Balance and Funds with VALIC**

Effective January 1, 2010 there will be changes in the Region 4 Education Service Center 401(a) Matched Savings Plan. JEM Resource Partners (JEM) has been chosen to administer the Plan and TCG Advisors (TCG) to manage the investments in the Plan. They will replace VALIC who currently handles the Plan. JEM and TCG specialize in plans of educational organizations. Here are important things you need to know:

- The assets in the Plan will be transferred from VALIC to Wilmington Trust, managed by JEM and TCG.
- JEM is taking over as administrator of the Plan effective January 1, 2010. Your Matching contributions will begin going to JEM with the first payroll in January.
- Regarding your funds with VALIC, there will be a transition time during which VALIC will transfer the funds in your account and your plan records to JEM.
- You will be able to see your funds in the Plan held by Wilmington Trust and administered by JEM by going to [www.jemtpa.com](http://www.jemtpa.com) and logging into your account.

***If you have funds in the VALIC fixed annuity as of December 31, 2009, please note how these funds will be handled after January 1, 2010:***

- **Twenty percent (20%) of your funds will be moved to the new investments and 20% will be moved annually at the beginning of each calendar year thereafter. You will continue to receive statements from VALIC on these funds. These funds and the current balance will *not* be reflected on your JEM account statements or available on the JEM website. This only affects individuals who have funds inside the fixed annuity as of the effective date of plan transfer.**
- **Your vested percentage in all accounts in the Plan will be shown on your JEM statement. This vested percentage applies to the remaining funds with VALIC even though the vested amount or percentage may not be shown on your VALIC statement.**

JEM will assist you with distributions and loans from all of your funds in the Plan. If you have any questions, please contact a Customer Service Representative by email at [info@jemtpa.com](mailto:info@jemtpa.com) or by calling (800) 943-9179.